



## INVITATION FOR BIDS (IFB)

### **Provision of Internet Services in Secondary Schools under the Universal Service Fund (USF).**

<b>PROCUREMENT REFERENCE NO: MACRA/IPDC/SCH/INT-USF/2021/05</b>
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1. The Malawi Communications Regulatory Authority (MACRA) has set aside funds to be used for the Provision of Internet Services in Secondary Schools under the Universal Service Fund (USF).
2. **The Chairperson, Internal Procurement and Disposal Committee (IPDC)**, now invites sealed bids from eligible bidders for the Provision of Provision of Internet Services in Secondary Schools under the Universal Service Fund (USF). as highlighted in the table below.

**Table 1: SUMMARY OF SCHOOLS**

Lot No.	Description of Services and Related Goods	Name of Site	Quantity	Delivery Period
1	Provision of Internet Services at selected schools in Mzimba and Rumphi Districts respectively	<ul style="list-style-type: none"> <li>Euthini Secondary School</li> <li>Bolero CDSS</li> <li>Embangweni School for the Deaf</li> </ul>	3	8 – 12 Weeks
2	Provision of Internet Services at selected schools in Dedza, Lilongwe and Ntchisi Districts respectively	<ul style="list-style-type: none"> <li>Nsaru CDSS</li> <li>MUA School for the Deaf</li> <li>Chinthembwe CDSS</li> </ul>	3	8 – 12 Weeks
3	Provision of Internet Services at selected schools in Blantyre, Balaka, Chiradzuru, Machinga and Ntcheu Districts respectively	<ul style="list-style-type: none"> <li>Chigumukile CDSS</li> <li>Madzanje CDSS</li> <li>Mlomba CDSS</li> <li>Phalula CDSS</li> <li>Malimba CDSS</li> </ul>	5	8 – 12 Weeks

3. Bidding shall be administered in accordance with the National Competitive Bidding (NCB) procedures as specified in the Public Procurement and Disposal of Assets Act (2017) and its subsidiary legislation.
4. Interested eligible bidders may obtain further information and inspect bidding documents from MACRA's Procurement and Supplies Department at the address given in paragraph 7(i) below from **08:00 – 12:00 hrs, 13:00 to 16:00 hrs** local time (Monday to Friday) except national public holidays.
5. A complete set of Bidding Documents which have been prepared in English language may be obtained at 7(ii) upon payment of a non-refundable fee of **MK10, 000.00**. The method of payment shall be cash or Bank Certified cheque. The documents must be obtained in person by the prospective bidders or their representatives.
6. Sealed bids must be submitted to the address at 7(iii) below at or before **15:00 hours** on **Friday, 11<sup>th</sup> June 2021**. Late bids shall be rejected and returned to the bidder unopened.
7. The address for inspection, purchase, submission and opening of bidding documents:

i) **Inspection and Purchase of Bidding Documents**

Malawi Communications Regulatory Authority (MACRA)  
MACRA House  
Ginnery Corner  
Salmin Amour Road  
P/Bag 261  
Postcode 312200  
Blantyre  
**MALAWI**  
**Attention: Head of Procurement & Supply Chain**  
Tel: +265 1810497  
E-mail: [gkaphale@macra.org.mw](mailto:gkaphale@macra.org.mw);  
[procurement@macra.org.mw](mailto:procurement@macra.org.mw)

ii) **Submission of Tender Documents**

The Chairman – Internal Procurement Committee (IPC)  
Malawi Communications Regulatory Authority (MACRA)  
MACRA House  
Ginnery Corner  
Salmin Amour Road  
P/Bag 261  
Postcode 312200

Blantyre  
**MALAWI**

iii) **Opening of Tender Documents**

Malawi Communications Regulatory Authority (MACRA)  
MACRA House  
Boardroom Hall  
Salmin Amour Road  
P/Bag 261  
Postcode 312200  
Blantyre  
**MALAWI**

8. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the **'Instructions to Bidders'** contained in the tender documents, as noncompliance to the instructions will lead to disqualification and rejection of the tender.
9. Bids shall be valid for a period of **120 days** after tender opening. This procurement subject is fully funded by **MACRA** and does not attract any payment or part thereof in any foreign currency.
10. Opening of Bids shall commence at **15:00 hours on Friday, 11<sup>th</sup> June 2021** in MACRA's corporate boardroom, where interested bidders, their representatives and the public are welcome to attend.
11. **MACRA** is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of lowest evaluated, substantially responsive bid and can cancel the procurement proceedings at any stage.